



## Submatriculation into an MSN Program

Submatriculation allows a traditional BSN undergraduate or an accelerated BSN student to become formally enrolled in a master's program while still an undergraduate.

### Eligibility

- To be eligible for submatriculation, students must have:
  - Completed NURS 2150 and NURS 2250/2350 or NURS 2450/2550
  - Required minimum cumulative GPA of 3.0

### Timeline

- You must submatriculate before your final semester.
- Traditional BSN seniors: Application deadline is **November 1** – apply to spring term.
- Traditional BSN juniors and ABSN students: Application deadline is **April 1** – apply to summer term.
- Students interested in submatriculation are strongly encouraged to attend a fall (October) or spring (March) open house for more information on the various master's programs.
- Students should make their faculty advisor aware of their decision to submatriculate.

### Application Requirements

- Online application
  - All materials must be submitted online: <https://apply.nursing.upenn.edu/apply/>
- Essays
  - Applicants are required to submit two essays. The Health Leadership MSN program requires an additional essay.
- Recommendations
  - Traditional BSN Students: 2 recommendations (one from a Penn clinical instructor)
  - Accelerated BSN students: 1 recommendation from a Penn clinical instructor
- Transcript
  - Upload unofficial transcripts into the online application
- The application fee is waived for submatriculants.
- Enrollment deposit
  - If admitted, a \$25 deposit is required to reserve a place in the graduate program. Students will not be eligible to register for graduate courses until their \$25 deposit is received.
  - An additional deposit of \$125 is required when you confirm your enrollment. (The \$125 deposit applies to fall 2019 applicants and later.)
- Graduate Record Exam (GRE)
  - As of July 1, 2021, the GRE is no longer required.

### Application Tips

- During the application process, you can save and return to your application before the application deadline. Once submitted, the application can no longer be accessed.
- On the "Program Selection" page of the application, select the degree option "Submatriculation" and then select the program you are applying to.

- Recommendations are sent and received electronically. You may request up to five recommendations.
- Submit an updated resume. For resume assistance, please contact Career Services (<http://www.vpul.upenn.edu/careerservices/>).

### **Graduate Credit Guidelines**

- Students may not take any more than three graduate level courses toward their MSN program prior to completing their BSN. No more than half of the credits counting toward an MSN minor may be taken at the BSN level. Students should follow their plan of study developed by the Program Director or Associate Director of Graduate Academic Affairs.
- NURS 5470 Scientific Inquiry for Evidence-based Practice fulfills the undergraduate and graduate research requirement.
- Students may take two additional non-clinical nursing graduate courses: one course to count for both the undergraduate and graduate elective requirement and one course to fulfill a graduate requirement.
- Per University policy, classes cannot be applied to more than two degree programs.
- At least 50% of a student's courses in a given semester must apply to their primary degree. Failure to do so may result in financial aid implications.

### **Graduation and Progression Guidelines**

- Students must complete their MSN degree within five years of completion of the BSN program.
- Some MSN programs may require work experience before beginning graduate clinical coursework. However, non-clinical coursework may be taken in that interim time.
- Progression into the master's clinical sequence and completion of the master's degree is contingent upon successful completion of the BSN requirements with a 3.0 GPA, and in accordance with all the undergraduate and graduate policies.
- Progression into the master's program is also contingent upon successful completion of the NCLEX and submission of evidence of active RN licensure.

### **Important! – Confirming Your Re-Enrollment**

- All submatriculation admissions offers are tentative and contingent upon completing all program-specific work experience and subject to a re-enrollment review.
- Return date must be confirmed by fall term (**November 1**) for the following year.
  - For example: If you plan to enroll for fall 2025, you must notify us by November 1, 2024.
- An enrollment deposit of \$125 is required when you confirm your enrollment. (The \$125 deposit applies to fall 2019 applicants and later.)
- Your Penn e-mail address must remain active for admissions communication/reminders. Please check your Penn e-mail regularly if you work in between your BSN and MSN programs.
- Failure to confirm will result in losing your spot. You will need to submit a new application for future consideration.

### **Questions?**

- General admissions/program questions
  - Traditional BSN students – Marianne Smith ([smithmar@nursing.upenn.edu](mailto:smithmar@nursing.upenn.edu))
  - Accelerated BSN students – Filomena Circelli ([filomena@nursing.upenn.edu](mailto:filomena@nursing.upenn.edu))
- Application questions – [admissions@nursing.upenn.edu](mailto:admissions@nursing.upenn.edu)
- Course selection questions – [advisor@nursing.upenn.edu](mailto:advisor@nursing.upenn.edu)